

The Jackson Parish Police Jury met in regular session Monday, February 8, 2016, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Todd Culpepper, Eddie Langston, Amy Magee, John McCarty, Maxie Monroe, Regina Rowe and Lynn Treadway. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the president, Mr. Culpepper. The invocation was given by Mr. Treadway and Mr. Langston led the recitation of the Pledge of Allegiance.

The following amendments were offered:

Approve lease of a dump truck from Caterpillar Financial Services at a monthly lease rate of \$1,500.00 per month as recommended by the road superintendent pending review of all documents by legal counsel.

Accept the insurance settlement offered by One Beacon Insurance Company in the amount of \$128,400 with the Jury obtaining the salvaged wrecked solid waste compactor.

Proposed policy for municipal appropriations.

Authorize the engineer to accept rights of way for the Off-System Bridge Program.

Motion Mr. Treadway seconded Ms. Rowe to amend the agenda to include:

Approve lease of a dump truck from Caterpillar Financial Services at a monthly lease rate of \$1,500.00 as recommended by the road superintendent pending review of all documents by legal counsel.

Accept the insurance settlement offered by One Beacon Insurance Company in the amount of \$128,400 with the Jury obtaining the salvaged wrecked solid waste compactor.

Motion carried.

Proposed policy for municipal appropriations.

Authorize the engineer to accept rights of way for the Off-System Bridge Program.

Motion carried.

The Jury recognized Judie Blalock, president of the Jackson Parish Heritage Museum. She updated the Jury on the status of the museum and its accomplishments since its inception.

The president opened the floor for public comments.

Robert Austin, LSU Extension Agent introduced Ms. Kayla McGuire, the new 4-H Agent for the parish.

Motion Ms. Monroe seconded Ms. Magee to approve the minutes of the January 11, 2016, January 15, 2016 jury meetings, the January financial report and the payment of all bills. Motion carried.

The president called for committee reports and gave the report of the Finance Committee.

“Finance Committee
January 25, 2016

The Finance Committee met Monday, January 25, 2016, at 5:00 PM in the Police Jury Meeting Room. Members present: Mr. Culpepper, Ms. Monroe and Mr. Treadway. Also present: Mr. Langston, Ms. Magee, Mr. McCarty and Ms. Rowe, Mr. Danny Newell, Second Judicial District Attorney and Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the chair, Mr. Culpepper. Mr. Treadway gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

The following amendment was offered: Authorize the president to sign the lease agreement with Sen. Jim Fannin for office space for 2016 at a rate of \$350 per month. There were no public comments on the amendments.

Motion Mr. Treadway seconded Ms. Monroe to amend the agenda to authorize the president to sign the lease agreement with Sen. Jim Fannin for office space for 2016 at a rate of \$350 per month. Motion carried.

The committee recognized Mr. Newell. He discussed the costs of housing prisoners and possible changes to help reduce the cost to the parish in housing prisoners.

The committee discussed a request from the Village of Hodge for financial assistance for a rebuilding a retaining wall.

Motion Mr. Treadway seconded Ms. Monroe to recommend approval of the request from the Village of Hodge for a financial appropriation to assist in rebuilding a retaining wall pending receipt of an official Letter of Request from the Village of Hodge. Motion carried.

Motion Mr. Treadway seconded Ms. Monroe to recommend that the Jury formally notify all municipalities within the parish that effective April 1, 2016, the Jury will cease issuing building permits on behalf of the municipalities as required by state law. Motion carried.

Motion Ms. Monroe seconded Mr. Treadway to recommend that the jury approve payment of the 2015-16 agreement with LSU Extension Services for the 4-H Program in the amount of \$16,200. Motion carried.

Motion Ms. Monroe seconded Mr. Treadway to authorize the secretary-treasurer to obtain price quotations for accounting / payroll software. Motion carried.

Motion Mr. Treadway seconded Ms. Monroe to authorize the president to sign the lease agreement with Sen. Jim Fannin for office space for 2016 at a cost of \$350. Per month. Motion carried.

Motion Mr. Treadway seconded Ms. Monroe to adjourn. Motion carried.”

Motion Ms. Monroe seconded Ms. Magee to approve the minutes of the January 25, 2016 Finance Committee Meeting. Motion carried.

Ms. Magee gave the report of the Road Committee:

“Road Committee
January 25, 2016

The Road Committee met Monday, January 25, 2016, at 5:45 PM in the Police Jury Meeting Room. Members present: Mr. Langston, Ms. Magee and Mr. McCarty. Also present: Mr. Culpepper, Ms. Monroe, Ms. Rowe and Mr. Treadway and Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the chair, Ms. Magee.

Ms. Linda Devine thanked the road superintendent and his crew for work performed on Paradise Drive.

Paul Riley discussed roads that were considered for acceptance into the road system.

Motion Mr. Langston seconded Mr. McCarty to recommend accepting Topper Lane and Easy Street be taken into the Parish Road System as a Class B Road upon completion of the engineer’s checklist of the parish’s requirements. Motion carried.

Motion Mr. Langston seconded Mr. McCarty to recommend that the jury engage the Riley Company and Attorney Darrell Avery to draft the right of way agreement for Little Happy Trails. Motion carried.

Motion Mr. McCarty seconded Mr. Langston to recommend that the jury engage the Riley Company and Attorney Darrell Avery to draft the right of way agreement for Sandy Acres. Motion carried.

The engineer stated that before the evaluation of Jackson Monroe Road could continue, the residents needed to submit a final subdivision plat, and then rights of way would have to be acquired.

Motion Mr. McCarty seconded Mr. Langston to table action on the report of Shenandoah Lane until a final plat is submitted. Motion carried.

Motion Mr. Langston seconded Mr. McCarty to recommend that the jury authorize the engineer to develop bid specifications for 2016 using hot mix. Motion carried.

Motion Mr. McCarty seconded Mr. Langston to table action on temporary placement of pipes in parish rights of way. Motion carried.

Motion Mr. McCarty seconded Mr. Langston to recommend that the jury authorize the road superintendent to draft and advertise for the following equipment for 2016:

Asphalt roller
15 yard dump truck
Pickup truck
Motion carried.

Motion Mr. McCarty seconded Mr. Langston to recommend that the jury require the road permit officer to video parish roads that have an active road permit for heavy load hauling. Motion carried.

Mr. Gary Hill of Weyerhaeuser Corp. presented information outlining the financial impact of Weyerhaeuser in Jackson Parish.

Motion Mr. Langston seconded Mr. McCarty to adjourn. Motion carried.”

Motion Mr. Langston seconded Mr. McCarty to approve the minutes of the January 25, 2016 Road Committee Meeting. Motion carried.

Mr. McCarty presented the report of the Building & Grounds Committee:

“Building & Grounds Committee
January 25, 2016

The Building & Grounds Committee met Monday, January 25, 2016, at 6:40 PM in the Police Jury Meeting Room. Members present: Ms. Magee, Mr. McCarty and Mr. Treadway. Also present: Mr. Culpepper and Ms. Monroe and Ms. Rowe.

The meeting was called to order by the chair, Mr. McCarty. There were no public comments.

Motion Mr. Treadway seconded Ms. Magee to recommend that the jury authorize the president to sign the agreement with Guth Consulting Engineers in the amount of \$3,000 for a study of the boiler / HVAC system in the courthouse. Motion carried.

Motion Mr. Treadway seconded Ms. Magee to recommend that the jury authorize the president to sign the agreement with Guth Consulting Engineers in the amount of \$1,500 for a study of installing a separate HVAC system in the sheriff’s office. Motion carried.

Motion Ms. Monroe seconded Mr. Treadway to adjourn. Motion carried.”

Motion Mr. Langston seconded Ms. Monroe to approve the minutes of the January 25, 2016 Building & Grounds Committee Meeting. Motion carried.

Ms. Monroe presented the report of the Personnel Committee:

Personnel Committee
January 25, 2016

The Personnel Committee met Monday, January 25, 2016, at 6:50 PM in the Police Jury Meeting Room. Members present: Ms. Magee, Ms. Monroe and Ms. Rowe. Also present Mr. Culpepper and Mr. McCarty.

The meeting was called to order by the chair, Ms. Monroe.

Ms. Linda Devine commented about personnel agenda items listed on the agenda.

Motion Ms. Magee seconded Ms. Rowe to accept the resignation for purpose of retirement of Gerald O’Haver effective January 12, 2016. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to accept the resignation of Sandra Ayres effective January 12, 2016. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to recommend that the jury approve the employment of Andrea Gates as a part-time clerk at the health unit as recommended by the Health Unit Coordinator. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury approve the promotion of Stacy Jones from Operator to Operator I in the solid waste department as recommended by the solid waste superintendent. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury approve the promotion of Gene Robertson from Operator to Operator I in the solid waste department as recommended by the solid waste superintendent. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to recommend that the jury approve the request for professional leave of Robin Sessions for required continued education in Lafayette March 16-18 at the Louisiana Solid Waste Conference. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to recommend that the jury affirm the supplement to Mark Mobley in the amount of \$2,020 for performing required bridge inspections as originally submitted in the 2016 consolidated budget. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury authorize the road superintendent to advertise for two (2) CDL Class A driver / operators. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury approve the wage rate increase to \$16 per hour for Robert Anderson and to authorize the secretary-treasurer to advertise for two (2) maintenance / cleaning positions in the courthouse. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to adjourn. Motion carried.”

Motion Mr. Treadway seconded Ms. Magee to approve the minutes of the January 25, 2016 Personnel Committee Meeting. Motion carried.

Paul Riley presented the Engineer’s Report:

Motion Mr. Langston seconded Ms. Monroe to authorize the president to sign the contract with Riley Company for Phase II of the Hospital Drainage Project to be funded by a Federal Hazard Mitigation Grant. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to authorize the engineer to acquire and accept rights of way on behalf of the Jury’s Off-System Road Program. Motion carried.

Brad Self, Road Supervisor presented the January road report.

Motion Ms. Monroe seconded Mr. Treadway to accept the emergency / off schedule report for January. Motion carried.

Motion Ms. Monroe seconded Ms. Rowe to approve the purchase of a Case Double Drum Vibratory Roller from Scott Equipment at State Contract bid price of \$40,989.16 from the Road / Asphalt funds. Motion carried.

Motion Ms. Monroe seconded Mr. Treadway to approve the lease of a Caterpillar dump truck through Caterpillar Financial Services at a cost of \$1,500 per month for thirty-six (36) months and authorize the president to sign lease after review by legal counsel. Motion carried.

Robin Sessions presented the Solid Waste Superintendent’s Report.

Motion Ms. Magee seconded Ms. Rowe to approve the monthly report. Motion carried.

Motion Ms. Rowe seconded Monroe to authorize the advertising for bids for the purchase of a new compactor truck. Motion carried.

Motion Ms. Monroe seconded Ms. Magee to accept the insurance settlement offered by One Beacon Insurance Company in the amount of \$128,400 with the jury maintaining ownership of the salvaged solid waste compactor. Motion carried.

Paul Walsworth presented the OEP / Road Permit Officer's Report.

Motion Ms. Monroe seconded McCarty to approve the monthly report. Motion carried.

Motion Mr. Langston seconded Ms. Magee to authorize the president to sign the Letter of Assurance with the Uniform Relocation Assistance & Real Property Acquisition Policies Act for 2016. Motion carried.

Motion Ms. Monroe seconded Mr. Treadway to adopt the following guidelines for assisting in Special Municipal Project Appropriations:

- All special requests must include a letter of request and a resolution adopted by the council requesting financial assistance from the jury.
- Any request for assistance in excess of \$10,000 must require an engineer's review and analysis
- No appropriation will exceed \$50,000 in cash or value of materials / labor.
- No municipality will be eligible to receive any annual appropriation until the value of their special project appropriation is less than the accumulated value of the regular annual appropriation made by the Jury

Motion carried.

Motion Mr. Treadway seconded Ms. Ms. Monroe to approve the Letter of Request from the Village of Hodge requesting an appropriation of \$35,000 for materials to replace a concrete wall on Hodge property. Motion carried.

Motion Mr. Treadway seconded Ms. Rowe to approve the request of the Village of North Hodge for gravel for the levee on their oxidation pond. Motion carried.

Motion Ms. Monroe seconded Mr. McCarty to approve the payment of \$7,200 to the Police Jury Association of Louisiana for 2016 dues. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to approve payment of \$800 to North Delta Regional Planning & Development District, Inc. for 2016 dues. Motion carried.

Motion Mr. Treadway seconded Ms. Rowe to approve payment of \$5,852.05 to the Secretary of State for election costs associated with the November 21, 2015 election. Motion carried.

Motion Mr. Treadway seconded Ms. Magee to accept the resignation of Thomas L. Faber as District A Justice of the Peace effective January 28, 2016. Motion carried.

Motion Ms. Rowe seconded Ms. Monroe to approve purchase of a ShoreTel VOIP server in the amount of \$2,846.21 from IQ Business Solutions. Motion carried.

Motion Mr. Treadway seconded Ms. Monroe to approve the following purchase orders:

Jay Mallard Ford	\$1,500.00	Asphalt
A & R Portable Buildings	\$1,550.00	Solid Waste
Dreher Contractors	\$2,218.75	Asphalt
Jay Mallard Ford	\$1,000.00	Asphalt

Motion carried.

Motion Mr. Langston seconded Ms. Monroe to adjourn. Motion carried.