

December 14, 2015  
Jonesboro, Louisiana  
[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

The Jackson Parish Police Jury met Monday, December 14, 2015, at 5:00 PM in the Dr. Charles H. Garrett Community Center to conduct a public hearing on the proposed 2016 Consolidated Budget. Members present: Todd Culpepper, Eddie Langston, Amy Magee, Billy Bryant, Maxie Monroe and Charles Garrett. Absent: Lynn Treadway. Also present: Darrell Avery, Assistant District Attorney.

The president called the meeting to order. Mr. Bryant gave the invocation and Ms. Magee led the recitation of the Pledge of Allegiance.

The president opened the public hearing for comments on the proposed 2016 Consolidated Budget. There were no public comments on the proposed budget.

Motion Ms. Magee seconded Mr. Culpepper to close the public hearing. Motion carried.

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The Jackson Parish Police Jury met Monday, December 14, 2015, at 5:30 PM in the Dr. Charles H. Garrett Community Center in regular session. Members present: Todd Culpepper, Eddie Langston, Amy Magee, Billy Bryant, Maxie Monroe and Charles Garrett. Absent: Lynn Treadway. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the president.

The following amendments were offered:

Direct the engineer to review Little Happy Trail Road for compliance with the amended parish road ordinance.

Request of East Hodge for financial assistance.

Purchase of body cams and development of a policy for use and storage

There were no public comments on the amendments.

Motion Ms. Monroe seconded Mr. Bryant to amend the agenda to include:

Direct the engineer to review Little Happy Trail Road for compliance with the amended parish road ordinance.

Request of East Hodge for financial assistance.

Purchase of body cams and development of a policy for use and storage

Motion carried.

The president called for public comments.

D. R. Pardue, a resident of Ward 3 commented about adding new roads to the parish road system while there were still residents who had been on dirt roads for years.

Motion Ms. Monroe seconded Mr. Bryant to approve the minutes of the November 9, 2015, November 23, 2015 jury meetings, the November financial report and the payment of all bills. Motion carried.

The president called for committee reports.

"Complaint Sub-Committee  
December 7, 2015

The Sub-Committee of the Personnel Committee met Monday, December 7, 2015 at 4:45 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse. The meeting was called to order by Mr. Treadway. The invocation was given by Mr. Langston and Mr. Culpepper led the recitation of the Pledge of Allegiance.

There were no public comments.

The committee discussed the complaint against the building official.

Motion Ms. Magee seconded Mr. Treadway to adjourn. Motion carried."

Motion Mr. Garrett seconded Ms. Magee to approve the minutes with an amendment authorizing the president to communicate the finding of the committee by a formal letter. Motion carried.

"Finance Committee  
December 7, 2015

The Finance Committee met Monday, December 7, 2015, at 5:00 PM in the Police Jury Meeting Room of the Courthouse. Members present: Mr. Langston and Ms. Monroe. Absent: Mr. Garrett. Also present: Mr. Culpepper, Ms. Magee, Mr. Bryant and Mr. Treadway.

The meeting was called to order by the chairman, Mr. Langston. There were no public comments.

The secretary-treasurer presented the Amended 2015 Consolidated Budget and the Proposed 2016 Consolidated Budget for final review prior to placement on the December 14<sup>th</sup> agenda for a public hearing and adoption.

Motion Ms. Monroe seconded Mr. Langston to recommend that the jury authorize the submission of an LGAP application on behalf of the Jackson Parish Watershed Commission in the amount of \$40,000 for the construction of a new fence for the spillway on Caney Lake. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to authorize Mr. Culpepper to negotiate the purchase price for property located at 200 Jimmie Davis Boulevard. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to adjourn. Motion carried."

Motion Ms. Magee seconded Mr. Culpepper to approve the minutes of the December 7, 2015 Finance Committee. Motion carried.

"Road Committee  
December 7, 2015

The Road Committee met Monday, December 7, 2015, at 5:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse. Members present: Mr. Culpepper, Mr. Langston and Mr. Bryant. Also present: Ms. Magee, Ms. Monroe and Mr. Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the chairman, Mr. Bryant. There were no public comments.

The following was offered as an amendment to the agenda: To authorize the parish engineer to review Shenandoah Road for compliance with the parish road ordinance as amended. There were no public comments on the proposed amendment.

Motion Mr. Langston seconded Mr. Culpepper to recommend that the parish engineer review Shenandoah Road for compliance with the parish road ordinance as amended. Motion carried.

Motion Mr. Langston seconded Mr. Culpepper to recommend that the Jury declare Paradise Drive as a Class B Road, and based on the engineer's report that the road meets all ordinance criteria, be taken into the road system. Motion carried.

Motion Mr. Langston seconded Mr. Culpepper to recommend that the jury approve and authorize the president to sign a Change Order in the amount of \$2,709.56 for the 2015 road project. Motion carried.

Motion Mr. Culpepper seconded Mr. Langston to recommend that the jury authorize the president to sign the contract with the Riley Company of Louisiana for the 2016 road project. Motion carried.

Motion Mr. Culpepper seconded Mr. Langston to recommend that the jury reject participation in the La. Department of Transportation's Right-Size Program. Motion carried.

The following amendment was offered: Removal of Nig Dorsey Road from the parish road system.

Motion Mr. Culpepper seconded Mr. Langston to amend the agenda to include the removal of Nig Dorsey Road from the parish road system. Motion carried.

Motion Mr. Culpepper seconded Mr. Langston to recommend that the jury authorize the engineer to review Shenandoah Road for compliance with the parish road ordinance as amended. Motion carried.

Motion Mr. Culpepper seconded Mr. Langston to adjourn. Motion carried.”

Motion Mr. Culpepper seconded Ms. Monroe to approve the minutes of the December 7, 2015 Road Committee Meeting as amended deleting the public hearing scheduled for receiving comments on the removal of Nig Dorsey Road from the parish road system. Motion carried.

Paul Riley presented the Engineer’s Report.

Motion Ms. Magee seconded Mr. Garrett to accept the engineer’s report. Motion carried.

Jody Stuckey presented the Road Superintendent’s Report.

Motion Ms. Monroe seconded Mr. Bryant to accept the emergency / off schedule report of the Road Superintendent. Motion carried.

Robin Sessions presented the Solid Waste Superintendent’s Report.

Motion Mr. Culpepper seconded Mr. Bryant to accept the monthly report. Motion carried.

Gerald O’Haver presented the CBO / Building Superintendent’s Report

Motion Mr. Bryant seconded Ms. Monroe to accept the monthly report. Motion carried.

Paul Walsworth presented the OEP / Road Permit Officer’s Report.

Motion Mr. Culpepper seconded Mr. Bryant to accept the monthly report. Motion carried.

The Amended 2015 Consolidated Budget was presented for adoption:

Motion Mr. Culpepper seconded Mr. Bryant to adopt the following:

ORDINANCE NO 02-1208-2014  
2015 CONSOLIDATED BUDGET  
AS AMENDED DECEMBER 14, 2015

	Budget Fiscal Year 2015	Amended 2015 Budget	% Change end of 2015
<b>REVENUE:</b>			
Ad Valorem Taxes	4,021,965	4,715,000	17.2%
Payments in lieu of taxes	0	5,486	
Alcohol Beverage Tax	10,000	10,000	0.0%
Ins Prem Tax	75,000	93,013	24.0%
Cable TV Franchise Tax	4900	3,500	-28.6%
Alcohol Bev Lic	800	800	0.0%
Telecommunication Permit	0		
Fire Ins Rebate	70,000	74,903	7.0%
La. Dept of Public Safety / JP's & Constables	13,000	13,000	0.0%
State Rev Sharing	69,500	80,772	16.2%
Sale - Certificates of Indebtedness	0	3,000,000	
Local Government Assistance Program	100,000	33,000	-67.0%
State of La./Dept of Defense Grants (State)	33,000	33,000	0.0%
Coroner's Office Fees (Municipalities, etc)	9,000	16,000	77.8%
Severance Tax	700,000	700,000	0.0%
Sheriff Court Fees/ Witness Fees	11,000	11,000	0.0%
Interest	70,550	87,690	24.3%
Rent/Royalty	3800	3,800	0.0%
Refunds	3,200	16,200	406.3%
Fund Transfers	0		
Defunding of Industrial Board	0	86,011	

State Road Fund	175,000	175,000	0.0%
Asphalt Sales Tax	850,000	850,000	0.0%
Fines	26,000	26,000	0.0%
Grants	23875	8,700	-63.6%
Solid Waste S Tax	1,150,000	1,150,000	0.0%
Fees	143,000	144,500	1.0%
Sale of Scrap	0	1,500	
Recycling Revenue	57,500	57,500	0.0%
Community Center Fees	16,500	20,000	21.2%
Federal - Homeland Security	35000	43,000	22.9%
Building Code Fees	28,000	33,000	17.9%
LCDBG (Federal) Grant		0	
TOTAL REVENUE:	7,700,590	11,492,375	49.2%

EXPENDITURES:

Police Jury	129,000	135,000	4.7%
Publications	10,000	14,000	40.0%
Gov't Organizations	10,000	10,000	0.0%
District Court	14,500	2,000	-86.2%
District Attorney	110,100	122,100	10.9%
Clerk of Court	15,000	27,500	83.3%
Coroner	84,700	94,000	11.0%
JPs/Constables	31,700	34,500	8.8%
Registrar of Voters	23,200	28,500	22.8%
Elections	15,000	40,000	166.7%
General Finance	260,000	260,000	0.0%
Insurance	115,000	115,000	0.0%
Building Code Enforcement	53,700	53,700	0.0%
Gov't Bldg	340,000	380,000	11.8%
Community Center	32,500	47,400	45.8%
Sheriff/Jail	460,000	580,000	26.1%
Fire Protection	70,000	74,950	7.1%
Office of Emergency Preparedness	100,869	75,500	-25.2%
Ret/Pen Deductions	212,000	199,500	-5.9%
LGAP Grant Projects	100,000	50,000	-50.0%
J P Industrial District	57,500	187,003	225.2%
Veterans Affairs	6,800	6,800	0.0%
County Agent	27,600	27,600	0.0%
LCDBG Consultant/Grant Writer	5,000	5,000	0.0%
Audit / Reapportion Professional Services	37,500	37,500	0.0%
Debt Service - Cert of Indebtedness Fees	0	20,686	
Municipality Appropriations	52,500	102,500	95.2%
Road-Op/Maint	1,370,500	1,484,500	8.3%
Road-Asphalt	2,124,500	3,935,486	85.2%
Solid Waste	1,867,250	1,893,750	1.4%
Library	1,516,600	1,403,500	-7.5%
Health Unit	129,450	147,900	14.3%
Jackson Heritage Museum	0	7,500	
Federal Grants	0	37,969	
Capital Outlay	104,000	110,000	5.8%
Sparta Commission	1,200	1,200	0.0%
YES Program	9000	15,000	66.7%
North LA. Criminalistics Laboratory	0	5,060	
Tourism	15,500	24,200	56.1%
Sewer Grant	0	2,000	
Permit Office (Roads/Rights-of-way)	27500	27,500	0.0%
Court Witness Fees	12,500	11,500	-8.0%
TOTAL EXPENDITURES:	9,552,169	11,837,804	23.9%

Beginning Cash Balance, January 1st	6214151	9,506,948	53.0%
Ending Cash Balance, December 31st	4362575	9,161,519	110.0%

A roll call vote was taken:

Mr. Culpepper – Yea, Mr. Langston – Yea, Ms. Magee – Yea, Mr. Bryant – Yea, Ms. Monroe – Yea, Mr. Garrett – Yea, Mr. Treadway – Absent

The 2015 Amended Consolidated Budget adopted this 14<sup>th</sup> day of December, 2015.

The 2016 Consolidated Budget was presented:

Motion Mr. Culpepper seconded Ms. Monroe to adopt the following:

ORDINANCE 04-1214-2015

2016 CONSOLIDATED BUDGET

	Actual Thru 30-Sep-15	Estimates Thru 31-Dec-15	Final 2015 Budget	Budget Fiscal Year 2016	% Change 2015 to 2016
<b>REVENUE:</b>					
Ad Valorem Taxes	210,843	4,484,157	4,715,000	4,687,500	-0.2%
Payments in lieu of taxes	5,474		5,486	5,400	
Alcohol Beverage Tax	5,007	4,993	10,000	10,000	0.0%
Ins Prem Tax	93,013	0	93,013	75,000	-19.4%
Cable TV Franchise Tax	3,416	84	3,500	3,500	
Alcohol Bev Lic	0	800	800	800	0.0%
Telecommunication Permit	0	0		0	
Fire Ins Rebate	74,903	0	74,903	75,000	0.1%
La. Dept of Public Safety / JP's & Constables	8,863	4,137	13,000	13,000	0.0%
State Rev Sharing	62,458	18,314	80,772	79,275	-1.9%
Sale - Certificates of Indebtedness	3,000,000	0	3,000,000	0	-100.0%
Local Government Assistance Program	2,795	77,205	33,000	50,000	-37.5%
State of La./Dept of Defense Grants (State)	0	33,000	33,000	25,000	-24.2%
Coroner's Office Fees (Municipalities, etc)	14,242	1,758	16,000	18,000	12.5%
Severance Tax	423,337	276,663	700,000	700,000	0.0%
Sheriff Court Fees/ Witness Fees	9,713	1,287	11,000	12,500	13.6%
Interest	75,853	11,837	87,690	76,475	-12.8%
Rent/Royalty	3,461	339	3,800	3,800	0.0%
Refunds	12,626	5,074	16,200	13,400	-24.3%
Fund Transfers	0	0		0	
Defunding of Industrial Board	86011	0	86,011	0	
State Road Fund	120,474	54,526	175,000	175,000	0.0%
Asphalt Sales Tax	524,790	325,210	850,000	850,000	0.0%
Fines	0	26,000	26,000	26,000	0.0%
Grants	26,940	-26,540	8,700	0	-100.0%
Solid Waste S Tax	787,188	362,812	1,150,000	1,150,000	0.0%
Solid Waste Commercial / Dumping Fees	108,409	34,591	144,500	143,000	0.0%
Sale of Scrap	3,484	-1,984	1,500	1,500	0.0%
Recycling Revenue	31,633	25,867	57,500	57,500	0.0%
Community Center Fees	16,240	260	20,000	16,500	0.0%
Federal - Homeland Security	42,657	343	43,000	28,000	-34.9%
Building Code Fees	28,389	611	33,000	30,000	3.4%
LCDBG (Federal) Grant	0	0	0	0	
<b>TOTAL REVENUE:</b>	<b>5,782,219</b>	<b>5,721,356</b>	<b>11,492,375</b>	<b>8,326,150</b>	<b>-27.6%</b>
<b>EXPENDITURES:</b>					
Police Jury	89,820	39,180	135,000	129,000	0.0%
Publications	4,965	5,035	14,000	10,000	0.0%
Gov't Organizations	8,250	1,750	10,000	10,000	0.0%
District Court	142	1,858	2,000	2,000	0.0%
District Attorney	63,161	58,939	122,100	122,100	0.0%
Clerk of Court	20,459	7,041	27,500	27,500	0.0%
Coroner	60,543	33,457	94,000	87,800	-6.6%
JPs/Constables	24,990	6,710	34,500	32,500	2.5%
Registrar of Voters	17,601	5,599	28,500	23,200	0.0%
Elections	0	40,000	40,000	35,000	-12.5%
General Finance	167,549	92,451	260,000	260,000	0.0%
Insurance	105,566	9,434	115,000	115,000	0.0%

Building Code Enforcement	27,139	26,561	53,700	53,700	0.0%
Gov't Bldg	211,548	128,452	380,000	340,000	0.0%
Community Center	34,761	7,739	47,400	39,500	-7.1%
Sheriff/Jail	375,515	224,485	580,000	625,000	4.2%
Fire Protection	74,903	47	74,950	75,000	0.1%
Office of Emergency Preparedness	85,730	27,739	75,500	82,850	-27.0%
Ret/Pen Deductions	165,796	46,204	199,500	188,000	-11.3%
LGAP Grant Projects	44,303	55,697	50,000	50,000	-50.0%
J P Industrial District	182,958	4,045	187,003	0	-100.0%
Veterans Affairs	0	6,800	6,800	6,800	0.0%
County Agent	22,768	4,832	27,600	27,600	0.0%
LCDBG Consultant/Grant Writer	0	5,000	5,000	5,000	0.0%
Audit / Reapportion Professional Services	34,830	2,670	37,500	37,500	0.0%
Debt Service - Cert of Indebtedness Fees	686	20,000	20,686	310,000	1398.6%
Municipality Appropriations	52,500	50,000	102,500	52,500	-48.8%
Road-Op/Maint	759,231	725,269	1,484,500	1,395,000	-6.0%
Road-Asphalt	1,888,062	2,047,424	3,935,486	2,140,000	-45.6%
Solid Waste	1,241,228	652,522	1,893,750	1,518,500	-19.8%
Library	828,584	574,916	1,403,500	1,477,100	5.2%
Health Unit	82,670	65,230	147,900	167,750	13.4%
Economic Development	0	0		4,500	
Jackson Heritage Museum	0	0	7,500	7,500	
Capital Outlay	0	110,000	110,000	250,000	127.3%
Sparta Commission	0	1,200	1,200	1,200	
YES Program	14,499	501	15,000	15,000	0.0%
North LA. Criminalistics Laboratory	0	0	5,060		
Tourism	9,477	6,423	24,200	15,500	-2.5%
Federal Grants			37,969	0	
Sewer Grant	0	2,000	2,000	500	
Permit Office (Roads/Rights-of-way)	10,640	16,860	27,500	27,500	0.0%
Court Witness Fees	8,100	3,400	11,500	12,500	8.7%
TOTAL EXPENDITURES:	6,718,974	5,130,030	11,837,804	9,780,100	-17.5%
Beginning Cash Balance, January 1st	9,506,948	10,211,129	9,506,948	9,161,519	-3.6%
Ending Cash Balance, December 31st	8,570,193	10,802,455	9,161,519	7,707,569	-15.9%

A roll call vote was taken.

Mr. Culpepper – Yea, Mr. Langston – Yea, Ms. Magee – Yea, Mr. Bryant – Yea, Ms. Monroe – Yea, Mr. Garrett – Yea, Mr. Treadway – Absent

The 2016 Consolidated Budget was adopted this the 14<sup>th</sup> day of December, 2015.

Motion Mr. Culpepper seconded Ms. Monroe to approve the Amended 2015 and Proposed 2016 Budget of the North Louisiana Criminalistics Laboratory. Motion carried.

Motion Ms. Monroe second Mr. Bryant to approve and authorize the president to sign the Cooperative Endeavor Agreement with the Union Parish Police Jury for the disposal of solid waste disposal fees at a cost of \$25.50 per ton for 2016. Motion carried.

Motion Mr. Culpepper seconded Ms. Monroe to approve the 2016 maintenance contract with Ademero for digital storage at a cost of \$899.10. Motion carried.

Motion Mr. Culpepper seconded Mr. Bryant to approve the quotation of The Lincoln Agency in the amount of \$225,071.27 for workers compensation / liability / auto / fire / marine and public officials for 2016. Motion carried.

Motion Ms. Monroe seconded Mr. Culpepper to approve payment to Software & Services in the amount of \$1,198 for the Affordable Care Act Reporting Module for 2015. Motion carried.

Motion Mr. Culpepper seconded Mr. Bryant to approve the purchase of 2 computer systems for the Registrar of Voter's Office at a cost of \$3,597.85 from HiTech Computers of Ruston. Motion carried.

Motion Ms. Magee seconded Mr. Culpepper to reappoint Richard Barlow and Jimmie Tolar to the Ward 4 Fire Protection District to a term beginning January 1, 2016 through December 31, 2017. Motion carried.

Motion Ms. Magee seconded Ms. Monroe to accept the resignation of Patricia Joye for the purpose of retirement effective December 31, 2015. Motion carried.

The secretary presented the list of alcohol permits for 2016.

Motion Ms. Monroe seconded Mr. Culpepper to accept the material bids for 2016. Motion carried.

Motion Mr. Culpepper seconded Mr. Bryant to approve the following purchase orders:

Fair's Diesel	\$750.00	Solid Waste
Amethyst Construction	\$15,200.00	Asphalt
Pro Car Fabrication	\$1,278.75	Road

Motion carried

Motion Ms. Magee seconded Ms. Monroe to authorize the engineer to review Little Happy Trails for compliance with the amended Parish Road System Ordinance. Motion carried.

Motion Mr. Bryant seconded Ms. Monroe to approve the appropriation of \$4,831.00 to the Village of East Hodge. Motion carried.

Motion Mr. Culpepper seconded Ms. Monroe to approve the purchase of 2 Body Cameras for use pending adoption of a policy pertaining to use and storage of records. Motion carried.

Motion Mr. Garrett seconded Ms. Monroe to adjourn. Motion carried.