



Phase One Guidance- Libraries

- The 25% capacity requirement can be achieved by:
 - 1 person per every four seats OR
 - 25% of available seating
 - Seating shall provide for 6 feet between individuals and small groups of members from the same household (no more than 10) and other individuals
 - Avoid assigned seating within 6 feet of aisles
 - Reduce employee area capacity to allow 6-foot distancing between employees
 - Capacity includes employees and customers
- Spacing Requirements include:
 - No contact allowed between employees and customers
 - Do not permit interior waiting spaces
 - Avoid gatherings while entering, exiting or moving about
- Management Requirements:
 - Actively enforce capacity and social distancing requirements
 - Ensure exterior waiting areas are not blocked
 - Check for fever or respiratory symptoms daily
- All Employee Requirements:
 - Wear face coverings

- Wash hands often
- Clean and sanitize items, carts, counters and frequently touched surfaces often

Keep at least 6 feet between employees and customers



Phase One Guidance- Museums, Zoos, Aquariums

**Children's Museums are not included in Phase 1*

- The 25% capacity requirement can be achieved by:
 - 1 person per 110 square feet of gross building and/or fenced-in area
 - Seating, if provided, shall provide for 6 feet between individuals and small groups of members from the same household (no more than 10) and other individuals
 - Capacity includes employees and visitors
- Spacing Requirements include:
 - No contact allowed between employees and visitors
 - No tours or tactile exhibits allowed
 - Do not permit interior waiting spaces
 - Avoid gatherings while entering, exiting or moving about
- Management Requirements:
 - Actively enforce capacity and social distancing requirements
 - Ensure exterior waiting areas are not blocked
 - Check for fever or respiratory symptoms daily
- All Employee Requirements:
 - Wear face coverings
 - Wash hands often

- Clean and sanitize items, carts, counters and frequently touched surfaces often
- Keep at least 6 feet between employees and visitors



Phase One Guidance- Business/Organizations

- The 25% capacity requirement can be achieved by:
 - 1 person per 300 square feet of gross area
 - 1 occupant per private individual office
 - 6 feet of distance between people in open areas
 - Conference rooms limited to 10 people max
 - Break rooms limited to one employee at a time
 - Capacity includes employees and customers/clients
- Spacing Requirements include:
 - Do not permit interior waiting spaces, but if cannot avoid, waiting spaces limited to one person or one small, related group
 - No contact between employees and customers/clients
 - Avoid gatherings while entering, exiting or moving about
- Management Requirements:
 - Actively enforce capacity and social distancing requirements
 - Ensure exterior waiting areas are not blocked
 - Check for fever or respiratory symptoms daily
- All Employee Requirements:
 - Wear face coverings
 - Wash hands often
 - Clean and sanitize items, work spaces and frequently touched surfaces often



Phase One Guidance- Outdoor Sports/Activities

DOES NOT APPLY to amusement parks, water parks, playgrounds, arcades, fairs or carnivals, or similar activities

- The 25% spectator seating requirement can be achieved by:
 - 1 person per every four seats
 - 6 feet of distance between people and small groups
 - Group seating shall not exceed 10 people and should be limited to persons who are members of the same household
- Spacing Requirements include:
 - Avoid assigned seating within 6 feet of aisles to allow for circulation without encroaching upon others seated
 - Avoid gatherings while entering, exiting or moving about
 - No contact between coaches and players
- Management Requirements:
 - Actively enforce capacity and social distancing requirements
 - Ensure exterior waiting areas are not blocked
 - Check for fever or respiratory symptoms daily
- All Employee Requirements:
 - Keep at least 6 feet from other employees and visitors
 - Wear face coverings
 - Wash hands often

- Clean and sanitize items, work spaces and frequently touched surfaces often



Phase One Guidance- Movie Theatres

**Concert and Music Halls are not addressed in Phase 1. Live performances are not included*

- The 25% capacity requirement can be achieved by:
 - 1 person per every four seats OR
 - 25% of available seating
 - Seating shall provide for 6 feet between individuals and small groups of members from the same household (no more than 10) and other individuals
 - Avoid assigned seating within 6 feet of aisles
 - Reduce employee area capacity to allow 6-foot distancing between employees
 - Capacity includes employees and customers
- Spacing Requirements include:
 - No contact allowed between employees and customers
 - Do not permit interior waiting spaces
 - Avoid gatherings while entering, exiting or moving about
- Management Requirements:
 - Actively enforce capacity and social distancing requirements
 - Ensure exterior waiting areas are not blocked
 - Check for fever or respiratory symptoms daily

- All Employee Requirements:
 - Wear face coverings
 - Wash hands often
 - Clean and sanitize items, carts, counters and frequently touched surfaces often
 - Keep at least 6 feet between employees and customers